



Satchmo SummerFest presented by Chevron: August 3-5, 2018

VOLUNTEER JOB DESCRIPTIONS

**Must be 16+ to Volunteer!*

Pops' Playhouse for Kids powered by Entergy

Volunteers assist children with various activities in Pops' Playhouse Kids Area powered by Entergy, located on the second floor inside the Jazz Museum at the Mint. This job requires you to interact with children and their parents. This job requires volunteers to stand for the duration of their shift and may be asked to assist with set-up and break-down each day. Interest in education or children's activities is a plus.

Survey Taker

Each year French Quarter Festivals, Inc. and The University of New Orleans collaborate on a questionnaire to determine the economic impact of the festival in the city. Volunteers are needed to conduct visitor surveys. Each survey takes approximately five minutes to complete. This job requires an outgoing personality and standing for the duration of your shift.

***Volunteers working as Survey Takers will participate in a ticket earning program. For every 3 surveys completed, they can be redeemed at Volunteer Check-in for 1 food/bev ticket (up to 10 tickets)*

Usher – Satchmo Legacy Stage Presentations

The Satchmo Legacy Stage features three days of fascinating discussions and presentations by renowned Armstrong scholars. Volunteers will assist staff in giving information to attendees, helping with seating, and general maintenance in between speakers. We ask that volunteers remain professional and courteous to attendees and speakers alike. Signs will be placed throughout for directions.

Overflow Assistance – Satchmo Legacy Stage Presentations

The Satchmo Legacy Stage features three days of fascinating discussions and presentations by renowned Armstrong scholars. Some of the presentations will be well attended and will require overflow seating to our viewing area located on the 2nd floor of the Mint. Volunteers will assist in guiding attendee overflow to the appropriate location.

Luzianne Iced Tea Booth & Lemonade Beverage Booth (Non-alcoholic)

These positions are very similar to our other beverage booths; however, these jobs don't require an age limit. Volunteers will be asked to pour beverages, organize supplies, and assist in all operations of the booth except money-handling. Volunteers may be asked to stand for long periods of time (2-4 hours), and occasionally lift up to 15 pounds.

Beer Booths & Beer Garden **21+ Age Requirement*

Beer Booth volunteers will be asked to pour drinks and pass them to paid cashiers. Money-handling will not be involved. This location will be selling alcohol, therefore it is required that volunteers be 21+. This job may require standing in a small and sometimes wet area for the duration of your shift. Beverage Booth Volunteers may be asked to stand for long periods of time (2-4 hours), and occasionally lift up to 15 pounds.

Cocktail Booth **21+ Age Requirement*

Cocktail booth volunteers will pour water, soda, beer, wine and cocktails and/or pass them to paid cashiers. Money-handling will not be involved. All Beer and Cocktail booths will be selling alcohol, therefore it is required that volunteers be 21+. This job may require standing in a small and sometimes wet area for the duration of your shift. Beverage Booth Volunteers may be asked to stand for long periods of time (2-4 hours), and occasionally lift up to 15 pounds.

Information Assistance (1st floor inside @ Front Desk)

This position takes place inside the Jazz Museum at the Mint on the 1st floor at the information desk. Information assistance works with the Jazz Museum at the Mint staff to supply vital resources for festival attendees, and additionally, for many of our festival media sponsors. By making these items available to attendees the Festival shows its support and appreciation of sponsors and supporters encouraging future support. Knowledge of New Orleans, the French Quarter, and Satchmo SummerFest is strongly advised.

Merchandise Sales

Groups of volunteers sell official festival merchandise in our merchandise booths. This job requires standing in a small area for the duration of your shift. Volunteers may be asked to do some light lifting and restocking.

Volunteer Check-in

Volunteers will assist the check-in process of fellow volunteers, help locate booths, and provide volunteer t-shirts and food tickets. Being able to take direction well and adapt under busy environments is a plus. Knowledge of New Orleans and the French Quarter is strongly advised but not a must.

Ticket Booth Assistant

Volunteers will work in conjunction with staff to place wristbands on incoming festival-goers, distribute brochures and help with line control. Volunteers may be asked to occasionally lift up to 15 pounds.

Jazz Mass Parade Volunteers

Parade Volunteers will be at the front of our 'Satchmo Salute' Second-Line Parade and must be comfortable holding/carrying banners and walking roughly 15 blocks. You will meet at the scheduled time at St. Augustine Church, and are welcome to sit and enjoy the Jazz Mass, which takes place 10:00am - 11:00am. Shortly after, the parade will begin at 11:00am and finish at the festival grounds.